**NEW EMPLOYER REGISTRATION**

Handsworth Secondary School

Career Center

1044 Edgewood Road,

North Vancouver, BC V7R 1Y7
p. 604.903.3615 f. 604.903.3613

Company Name

Contact #1 Contact #2

Position Position

Phone Phone

Email Email

Preferred means of communication(s): 🞎 phone 🞎 email 🞎 fax

Address

City Postal Code

Business Hours Fax

**PLACEMENT INFORMATION**

Would you be interested in (please check all that apply):

🞎 Volunteer Work Placement 🞎 Paid Work Placement / Apprenticeship

🞎 Job Shadow 🞎 Special Needs 🞎 Community Presenter 🞎 Field Trips/Tours

Position Name/Title

Preferred Student Hours (if different from Business Hours)

Max. Students per year at one time

Preferred Months: Preferred Days:

Dress Code (Any required personal protection equipment)

Skills / Interests Desired

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Job Description/Procedures to be learned or performed

Equipment to be used

Comments:

**Office use:** CIS Entry Safety Inspection

Facilitator /CPA

Staff Comments

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**Please Return Completed Form to HSS Work Experience Facilitator**

**fax: 604.903.3613 or email:** **cfreyvogel@sd44.ca**



**The Goal of Career Development Programs**

The primary goal of work experience is to help students prepare for the transition from secondary school to the world of work. Through work experience, students have the opportunity to observe and practice generic employability skills required in the workplace as well as technical and applied skills relating to specific occupations or industries.

Other goals include helping students to:

* Connect what they learn in the classroom with the skills, knowledge and attitudes needed in the workplace
* Gain the knowledge, skills, and attitudes needed to be successful in the world of work
* Develop job readiness skills for specific occupations and careers
* Understand the similarities and differences in behavior standards between the workplace and school.

Grade 11/12 Ministry Authorized Work Experience is a course designed to provide students with the focused learning objectives in preparing students for a safe work placement and supporting them in developing the necessary skills to secure and maintain a job. Ministry Authorized Work Experience 12A and 12B are each 100-120 hours long and are worth 4 credits.

The North Vancouver School District is committed to developing and delivering career programs that are reflective of the Ministry of Education’s mission statement, building on the capacity of the learner, the school and the community.

At Handsworth Secondary School students complete 20 hours of in class instruction before being placed with an employer and are required to complete a minimum 100 hours of volunteer work experience, which can be completed at one or more placements.

Handsworth’s mission is to maximize the potential of all students’ human endeavours intellectual, cultural, social, aesthetic, creative, and physical. We encourage students to understand the relevance of their education within a larger social and global context. We believe in developing self-esteem, emotional well-being, a respect for others, a desire for life-long learning, and a strong career awareness in a climate that promotes responsible learning.

The Handsworth community develops empowered, innovative and compassionate learners who serve and lead with curiosity and integrity.